

November 1, 2002

REGIONAL FIELD INSTRUCTION NO. 03-03

**TO: ALL REGION II KENTUCKY JOB CORPS CENTER DIRECTORS
ALL REGION II JOB CORPS CONTRACTORS
ALL REGION II JOB CORPS SUPPORT SERVICE
AGENCIES (JACS & IWEP)**

SUBJECT: GEORGIA CTS Offices (Revised)

1. **Purpose:** To distribute the attached list of names, addresses, phone numbers, coverage areas, and placement codes for the *revised* Atlanta Regional Office listing of CTS Zones of Influence for students returning to the state of Georgia for placement and services.
2. **ACTION:** **Center Career Transition Readiness staff** should use the attached list to refer terminating, or terminated Job Corps students for CTS and placement services in the state of Georgia. Center staff need to familiarize themselves with the CTS requirements outlined in Regional Field Instruction No 01-04 which requires Center CDSS staff to **Acontact post-center Career Development service providers to arrange for a face to face or telephonic introduction with the students. It also requires that Center staff forward the final post-center transition paperwork to the subject CTS provider days prior to the student-s scheduled separation. These actions are to be completed forty-five (45) to sixty (60) days prior to the scheduled separation.**
3. **Questions :** Any inquiries concerning this instruction may be directed to your Government Authorized Representative.

Lynn Intrepidi
Regional Director
Office of Youth Services and Job Corps

Attachment

GEORGIA ZONES OF INFLUENCE

The Georgia Partners have agreed to the zones of influence listed below by counties and zip codes. It is agreed that zones of influence will be all-inclusive regardless of who recruited the students and will include Former Enrollees as well as Graduates from any center returning to a particular zone. Students not returning to a center's zone of influence will be serviced by American Business Corporation, the Career Transition Service provider for the balance of the state. American Business Corporation will serve all students (Former Enrollees and Graduates) in those zip codes not served by the Georgia centers, regardless of which centers the students attended and regardless of who initially recruited the student. It is further agreed that the Georgia Partners will re-evaluate the zone of influence strategy every three months to ensure an equitable balance of case loads and to be in compliance with the Region III requirement of an 80:1 ratio for students to each Career Transition Specialist. This agreement will be in effect beginning November 1, 2002.

Atlanta Job Corps Center

Annie Mathews, Center Director

239 West Lake Avenue

Atlanta, GA 30314

404-794-9512

Fulton

30308

30309

30310

30311

30312

30314

30315

30316

30318

30319

30344

Brunswick Job Corps Center

Yolande Haugabook, Deputy Center Director

4401 Glynnco Parkway

Brunswick, GA 31525

912-267-7192

Appling, Atkinson, Bacon, Brantley, Camden, Charlton,

31513 31624 31510 31542 31548 31537 31515 31642 31543

31558 3156231563 31650 31553 31569 31646 31566

Clinch, Echols, Glynn, Lanier,Liberty,Long

31623 31648 31521 31635 31301 31316 31630 31522 31649
31309 31631 31523 31310 31634 31524 31313 31525
31314 31527 31315 31561 31320 31323 31333

McIntosh	Pierce	Ware	Wayne
31304	31516	31501	31545
31305	31518	31502	31546
31319	31551	31503	31555
31327	31556	31550	31560
31331	31557	31552	31598
		31564	31599

Turner Job Corps Center

John Henry Young, Center Director
2000 Schilling Avenue
Albany, GA 31705
912-883-8500

Baker Berrien Brooks Calhoun Clay Colquitt

31770 31622 31625 31713 31724 31722 39870 31639 31629
31746 31751 31730 31645 31638 31762 39824 31744
31749 31643 31766 39851 31747 31720 39813 31753
39846 31756 31768 31771 31776

Cook Crisp Decatur Dooly Dougherty Early

31010 31715 31007 31701 31723 31627 31015
31717 31051 31702 31732 31637 31712 31718
31070 31703 31741 31647 31725 31091 31704
31761 31734 31092 31705 31752 31706 39815
31707 39817 31708 39818 39819 39852 31620

Grady Lee Lowndes Miller Mitchell Quitman

31963 30601 31737 31716 31754 31729 31787 30602
39837 31730 31767 31797 30603 31739 39854 39827
30604 31779 39867 39828 30605 31784 39829 30606
31632 31636 31641 31698 31699 31728 39897

Randolph Schley Seminole Stewart Sumter Terrell

31806 31745 31814 31709 31726 31740 31759 31815
31710 31742 31786 39845 31821 31711 31777 39836
39859 31825 31719 31785 39840 31735 39826 39886
31743 39842 31764 39877 31780 39885 31736

Thomas	Tift	Turner	Webster	Worth
31626	31727	31714	31824	31772
31738	31733	31783	31832	31781
31757	31775	31790		31789
31758	31793			31791
31765	31794			31796
31773	31795			
31778				
31792				
31799				

Georgia Balance of State CTS Contractor

Jackie Back, President
Tina Sprouse, Project Manager
American Business Corporation (ABC)
1401 Peachtree Street, Suite 503
Atlanta, GA 30309
404-873-6191